



Academic Affairs Committee  
November 8, 2022 Meeting Minutes  
10 a.m. in EHFA 164

[www.coastal.edu/academics/academicaffairscommittee](http://www.coastal.edu/academics/academicaffairscommittee)

**Attendees:** Mitchell Church, Teresa Burns, Menassie Ephrem, Kimberly Foster, Justin Guilkey, Bob Jenkot, Stephanie Miller, Michael Pierce, Kaitlin Sidorsky, Hongxia Wang, Anne Berler for Frankie Weeks, Stacy Wyeth

**Not present:** Amanda Craddock, Dennis Earl, Keaghan Turner

**Guest(s):** Edurn Beltran, Sharon Gillman, Wes Hitt, Alex Hogue, John Hutchens, Joe Oestreich, Atiya Stokes-Brown, Brianna Thomas, Casey Woodling

Mitchell Church called the meeting to order at 10 a.m.

Minutes from the September 11, 2022 passed with unanimous consent.

The following items from the consent agenda were pulled and considered separately:

1. FORM A-ID# 940 EDML 489 English Methods Middle Grades  
Kimberly Foster moved to approve the proposal. Justin Guilkey seconded, and the motion passed.

The remaining items from the consent agenda passed with unanimous consent.

### **Chair Report**

Curriculum Management Coordinator, Christina Genovevo, presented the new curriculum management system Curriculog. Trainings sessions will be held beginning the week of November 15.

### **Old Business**

- A. Form D: Proposals for New Undergraduate Programs

#### COLLEGE OF EDUCATION AND SOCIAL SCIENCES

##### Department of Sociology

1. ID# 419 Human Services Minor  
Kimberly Foster moved to approve the proposal. Justin Guilkey seconded, and the motion passed

#### COLLEGE OF SCIENCE

Department of Chemistry

1. ID# 859      B.A. Chemistry, Chemical Education Track  
Kimberly Foster moved to approve the proposal pending edits. Justin Guilkey seconded, and the motion passed

Department of Marine Science

1. ID# 881      Marine Science Education  
Teresa Burns moved to table the proposal until the next meeting. Justin Guilkey seconded, and the motion passed.

**New Business**

A. Form C: Proposals for New Undergraduate Courses

COLLEGE OF BUSINESS

Department of Management and Decision Sciences

1. ID# 910      CBAD 493      Data Wrangling
2. ID# 911      CBAD 492      Data Analysis and Business Modeling  
Bob Jenkot moved to table these proposals until next month when the program is submitted. Hongxia Wang seconded, and the motion passed.

COLLEGE OF EDUCATION AND SOCIAL SCIENCES

Department of Sociology

1. ID# 854      HUS 102      Personal and Professional Development in Helping Professions  
Kimberly Foster moved to approve the proposal. Justin Guilkey seconded, and the motion passed.  
ID# 862      HUS 201      Case Management  
Kimberly Foster moved to approve the proposal. Justin Guilkey seconded, and the motion passed.

COLLEGE OF HUMANITIES AND FINE ARTS

Department of History

1. ID# 792      HIST 394      Maya, Aztec, Inca History and Culture  
Kimberly Foster moved to approve the proposal. Justin Guilkey seconded, and the motion passed.
2. ID# 905      HIST 400      Memory, History, and Heritage: Using and Abusing the Past  
Kimberly Foster moved to approve the proposal. Justin Guilkey seconded, and the motion passed.

Department of Languages and Intercultural Studies

1. ID# 526      FREN 370      Introduction to French and Francophone Studies  
Kimberly Foster moved to approve the proposal. Justin Guilkey seconded, and the motion passed.
2. ID# 945      SPAN 101      Basic Spanish for Healthcare and Social Services I

Kimberly Foster moved to approve the proposal pending edits. Justin Guilkey seconded, and the motion passed.

3. ID# 946 SPAN 102 Basic Spanish for Healthcare and Social Services II  
Kimberly Foster moved to approve the proposal pending edits. Justin Guilkey seconded, and the motion passed.
4. ID# 957 LIS 312 Methods of Foreign Language Teaching  
Kimberly Foster moved to approve the proposal. Justin Guilkey seconded, and the motion passed.
5. ID# 749 ITAL 301L Italian Language & Culture Laboratory  
Kimberly Foster moved to approve the proposal pending edits. Justin Guilkey seconded, and the motion passed.

#### Department of Intelligence and Security Studies

1. ID# 613 INTEL 250 Introduction to Security Studies  
Kimberly Foster moved to approve the proposal. Justin Guilkey seconded, and the motion passed.
2. ID# 614 INTEL 375 Security and the Economy  
Kimberly Foster moved to approve the proposal. Justin Guilkey seconded, and the motion passed.
3. ID# 948 INTEL 493 Special Research Topics in Intelligence and Security Studies  
Kimberly Foster moved to approve the proposal pending edits. Justin Guilkey seconded, and the motion passed
4. ID# 742 INTEL 313 Covert Action & Grey Zone Conflict  
Kimberly Foster moved to approve the proposal. Justin Guilkey seconded, and the motion passed.
5. ID# 743 INTEL 309 Data Analytics for Intel & Security Studies  
Kimberly Foster moved to approve the proposal. Justin Guilkey seconded, and the motion passed.

#### COLLEGE OF GRADUATE AND CONTINUING STUDIES

##### Office of the Dean

1. ID# 982 PRST 454 Professional Studies Capstone  
Kimberly Foster moved to table proposal until the new program comes through.  
Justin Gilkey seconded, and the motion passed.

#### D. Form B: Proposals for Change(s) in an Undergraduate Program

#### COLLEGE OF HUMANITIES AND FINE ARTS

##### Department of History

1. ID# 811 European Studies  
Kimberly Foster moved to approve the proposal pending edits. Justin Guilkey seconded, and the motion passed

##### Department of Intelligence and Security Studies

1. ID# 914 Intelligence and Security Systems

Kimberly Foster moved to approve the proposal. Justin Guilkey seconded, and the motion passed.

E. Form D: Proposals for New Undergraduate Programs

COLLEGE OF HUMANITIES AND FINE ARTS

Department of English

1. ID# 916 English Education

Kimberly Foster moved to approve the proposal pending edits. Justin Guilkey seconded, and the motion passed.

Department of History

1. ID# 895 History Education

Kimberly Foster moved to approve the proposal pending edits. Justin Guilkey seconded, and the motion passed.

Department of Languages and Intercultural Studies

1. ID# 913 Spanish Education

Kimberly Foster moved to approve the proposal pending edits. Justin Guilkey seconded, and the motion passed.

COLLEGE OF SCIENCE

Department of Biology

1. ID# 958 Biology Education

Kimberly Foster moved to approve the proposal pending edits. Justin Guilkey seconded, and the motion passed.

Department of Mathematics and Statistics

1. ID# 934 Mathematics Education

Kimberly Foster moved to approve the proposal pending edits. Justin Guilkey seconded, and the motion passed.

Department of Physics and Engineering Science

1. ID# 927 Physics Education

Kimberly Foster moved to approve the proposal pending edits. Justin Guilkey seconded, and the motion passed.

With no further business, the meeting was adjourned.

Respectfully submitted,

Christina Genovevo  
Curriculum Management Coordinator

Academic Affairs Committee Consent Agenda  
November 8, 2022

I. New Business

A. Form A: Proposal(s) for Revisions to Undergraduate Courses

COLLEGE OF EDUCATION AND SOCIAL SCIENCES

Department of Educational Studies

2. **ID# 929 EDML 491** Methods for Teaching Science at the Middle Level
  - Change to prerequisite, corequisite, course title, course restriction and restriction.
3. **ID# 930 EDML 492** Methods for Teaching Mathematics at the Middle-Level School
  - Change to prerequisite, corequisite, course title, course restriction, and description.

COLLEGE OF HUMANITIES AND FINE ARTS

Department of History

1. **ID# 827 HIST 333** Modern France: 1715 to the Present
  - Change in course title, course number, and description.
2. **ID# 937 HIST 314** The History of Modern Russia and the Soviet Union Since 1855
  - Change in course title and description.
3. **ID# 938 HIST 358** Borderlands: The Balkans and Caucasus since 1878
  - Change in course title and description.

HTC HONORS COLLEGE

Department of Women's and gender Studies

1. **ID# 888 WGST 498** Capstone Seminar
  - Change to semesters offered.