

Minutes

**Coastal Carolina University
Board of Trustees**

Board Room

9:00 a.m., Friday, January 12, 1996

Presiding: Mr. Fred F. DuBard, Jr., Chairman

Board Members Present:

Mr. Payne H. Barnette, Jr.
Mr. Robert D. Brown
Ms. B. Catherine Harrell
Mr. Cathy Brand Harvin
Mr. Dean P. Hudson
Mr. James J. Johnson
Dr. James F. Kane
Mr. William L. Lyles, Jr.
Ms. Elaine W. Marks
Ms. Juli Streater Powers
Mr. Keith S. Smith
Dr. Oran P. Smith

Board Members Not Present:

Mr. Gene Anderson
Mr. H. Franklin Burroughs
Mr. Clark B. Parker
Mr. E. Craig Wall, Jr.

Others Present:

Dr. Ronald R. Ingle
Dr. John P. Idoux
Dr. Sally M. Horner
Col. William J. Baxley
Mr. Stan Godshall
Mr. Andy E. Hendrick
Mr. J. Ernie Locklair
Ms. Anne Monk
Ms. Patricia Sizemore
Ms. Kristen Smith
Dr. Robert Squatriglia
Ms. Charmaine Tomczyk
Mr. Richard Weldon
Dr. Dennis Wiseman
Ms. Nila Hutchinson
Ms. Chyrel Stalvey

(In accordance with the requirements of the South Carolina Freedom of Information Act, the news media were notified of the time, location, and agenda for the meeting. Ms. Laura Lewis of the **Sun News** was present.)

Chairman DuBard welcomed everyone and called the meeting to order at 9:05 a.m.

I. Roll Call

Roll call was taken, and others present were welcomed.

II. Approval of Minutes

A motion was made by Ms. Harvin to approve the October 6, 1995 minutes of the Board of Trustees meeting. It was seconded by Dr. Kane and carried.

III. Humanities Building Presentation

Due to extreme weather conditions, The Stubbins Associates were unable to make a presentation on the Humanities Building. Mr. Stan Godshall, Director of Facilities

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Management, reported that the design and development phase is progressing nicely with hopes to submit the plans to the State engineer's office in February. Drawings of the building include courtyards, classrooms, teaching studios, and art classrooms. The music and art instructors' offices will be part of a teaching studio. There will be about fifty-five classrooms. The courtyard could be used for art department functions as well as to display art. He feels that The Stubbins Associates have done an excellent job of keeping concentrated disciplines together. Additional drawings of the building from the view of Chanticleer Drive and other elevations are being made.

Ms. Harvin asked what the plans were for the courtyard. Mr. Godshall said there has been discussion to use it for teaching as well as for receptions. Another exciting feature is the doors leading into the recital hall and the experimental theater which can be opened for the sounds to permeate the building. The architects are developing other ideas as well.

The cupula and the spire pictured on the building will not be a part of the project. Dr. Oran Smith commented that their removal would actually simplify the building without detracting from the Atheneum atop the Prince Building. Dr. Ingle commented that this change was partly a cost factor; but plans for a central feature, which is presently undecided, are being developed for the middle of the campus. The area is envisioned to be a campus quadrangle for the students with the sidewalks eventually tying in from the Humanities Building to the Science Building.

Dr. Kane asked if landscaping had been included in the building's budget. He feels landscaping should always be part of the budget in new buildings. Mr. Godshall stated that landscaping is a part of the plans. Unfortunately, when construction costs rise, landscaping is usually eliminated. Currently, a campus master plan which includes landscaping is being prepared for presentation to the Board of Trustees at the April meeting.

Mr. Godshall hopes to submit the designs to the State engineers' office in time to secure funding before the legislature concludes in June. Hopefully, construction can begin by the end of summer.

The contractor of the new residence halls reports the completion of the project by April--well ahead of the original August completion date. There will be 400 beds and a dining facility for students to occupy in August.

In the fall, Dr. Ingle stated that freshmen will be concentrated in one building as a retention effort. During the summer, some of the older dorms may be shut down for renovation. The new dorm may be used for orientation.

IV. Standing Committee Reports

Executive Committee

In a brief meeting held this morning, a request from Ms. Sizemore was reviewed in regards to changing the date of the July meeting of the Board of Trustees to allow earlier tuition billing.

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Ms. Marks presented a motion for the July meeting date of the Board of Trustees to be changed from July 12 to June 21. Dr. Kane seconded, and the motion passed.

Academic Affairs Committee

Ms. Marks reported that the SACS committee will be on the campus April 15-17 as a result of the addition of the Masters program. The committee would like to meet with the chairs of the Board of Trustees, the Academic Affairs Committee, and the Planning & Fiscal Affairs Committee.

An Academic Affairs Committee meeting has been scheduled for March 15 in Columbia to discuss promotion and tenure.

Development & Alumni Affairs Committee

Col. Baxley reported on the giving funds. As of December 31, 1995, \$594,027 has been collected with the breakdown as follows: annual giving - \$92,667; endowment - \$328,183; capital campaigns - \$170,477; and in-kind gifts - \$2,700. In comparison to the 1994 figures, there is an increase of about \$60,000.

Dr. Kane reported that the Development & Alumni Affairs Committee has been actively involved in the search process for the Vice President of Institutional Advancement and will be included in the interviews. The Board will be kept informed as the applicant process continues.

Planning & Fiscal Affairs Committee

Mr. Keith Smith reported that the committee met January 11, to review the preliminary annual financial statement which ended June 30, 1995 showing about \$600,000 revenues over expenditures. A copy of the preliminary numbers were included in today's meeting packets. Hopefully, the official report will be approved shortly by the State Auditor when suggested corrections/additions have been completed.

Mr. Dean Richardson of C. C. McGregor & Co. was highly complimentary of Dr. Horner, Ms. Linda Lyerly, Ms. Stella Cooper, and Mr. John F. Wood, a consultant. Correct accounting procedures are being followed, prior management comments have been corrected, and there are no proposed management comments for this year.

Half-year projections indicate the budget is slightly ahead of budgeted revenues with slightly less than half of budgeted expenditures used.

Mr. Keith Smith reported that there had been plans to renovate the E. M. Singleton Building, which has never been renovated, for \$3 million. Asbestos problems, as well as more crucial needs on campus, have postponed the plans indefinitely. However, there have been no improvements in the President's wing since 1979. In view of this fact, the Planning and Fiscal Affairs Committee has agreed that more extensive renovations than the \$8,000 previously approved at the July meeting should be done at this time. Additionally, in an effort to have

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Dr. Horner more accessible to the President, her office will be moved into the President's wing.

Mr. Hudson stated that the renovation reserve fund has the monies for these improvements. In accordance with legislative requirements, all expenditures for Agency Head and Vice Presidents require approval of the Board of Trustees. Mr. Smith pointed out that Board approval was required for this project because of this legislative requirement. Ordinarily, Board approval would not need to be sought for various renovation projects or expenditures.

Ms. Harrell wanted to know if there was any economy in going beyond the current plan. Dr. Ingle stated that the Provost's wing had been renovated a couple of years ago; however, improvements for the Registrar's area and the Business Office will be reviewed as a total package at a later date.

Mr. Keith Smith presented a motion to increase the renovation expenditures in the President's wing from \$8,000 to \$65,000. Dr. Kane seconded, and the motion passed.

Student Affairs Committee

Nothing to report.

V. President's Report

Dr. Ingle invited the Board to attend the ground breaking for the track which is scheduled for Monday, January 22 at 9:30 a.m. Although work has already begun, the ground breaking was delayed for the return of the students to campus.

Founders' Day has been scheduled for Monday, February 5 at 3:00 p.m. in the Wheelwright Auditorium. At this academic convocation, the Founders' Day committee voted to recognize: Mr. James J. Johnson, a member of the Board of Trustees; Mr. Grant Singleton, long time supporter and member of the Coastal Educational Foundation, Inc.; and Mr. Parks Coble, recognized posthumously for his contribution in the early years. For the first time, a company will be honored. International Paper donated most of the land for Coastal's campus, and some of their corporate personnel are expected to attend.

Speaker of the House David Wilkins will be the guest speaker for Founders' Day. He will tour the campus, as well as attend a luncheon with Coastal's student leaders. Most of the top officers in the state student legislature are Coastal Carolina University students. It will be an opportune time for them and other student leaders to get acquainted with him.

Homecoming is February 3 and a schedule of events will be mailed to the members of the Board of Trustees.

The final enrollment figures for fall 1995 showed the total head count was down slightly while the FTE's were about the same. Undergraduate freshmen increased three percent. When the master's degree program was offered, there was a big surge in graduate students. As expected, the graduate student enrollment decreased.

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During the last couple of years, Coastal has worked hard to establish procedures and systems as an independent university. What seemed to be impossible tasks have been accomplished in a short period of time. Now is the time to look ahead. This year will be dedicated to developing a vision for Coastal Carolina University. Dr. Ingle feels that this needs to be a grassroots effort with everyone sharing in ownership.

The 1995-96 year began with a faculty convocation with Dr. Grady Bogue, a well known leader in higher education and distinguished professor at the University of Tennessee, speaking on values and integrity in higher education. Afterwards, a series of town meetings were held throughout the fall for members of the campus community. The meetings dealt with who we are as an institution, where we are going, and where we should be going. The ideas and concerns presented were fairly consistent in all the meetings. The Long Range Planning Committee, under Dr. Horner's guidance, is in the process of compiling these thoughts and ideas. We would like to present this package to the Board towards the end of the year, hopefully, at a Board retreat. Through the guidance of the Board of Trustees, we hope to develop a mission statement for Coastal.

The report of the committee to restructure higher education, chaired by Senator Setzler, is due February 1. Dr. Ingle's address to this committee has been distributed to the Board members. He feels the committee will deal with broad issues in terms of the overall mission for higher education in the state. Each institution will be asked where they fit in the total framework of their respective sector of two- or four-year institutions. How is your mission different from other universities within your sector? How will you define quality? How will the people in South Carolina know that you are accomplishing that mission with quality? The committee will present quality indicators to the newly reconfigured Commission on Higher Education to deal with the details.

Interviewing for the Vice President for Institutional Advancement position will be in January and February. The Development & Alumni Affairs Committee will continue to be a part of this process.

In mid-March, a NCAA certification visit will take place which is part of a year long self-study. This certification process is not a result of previous basketball problems.

Ms. Powers asked how many students are enrolled in the graduate program. Dr. Ingle responded that there are 271 this year. Last year there were 311.

VI. Chairman's Report

Mr. DuBard congratulated Mr. Johnson for his Founders' Day recognition and Dr. Oran Smith for receiving his doctorate in political science from the University of South Carolina in December.

On January 11, there was a joint meeting of the Board of Trustees and the Coastal Educational Foundation, Inc. to review the advancement audit report from Thompson and

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Pendel. Mr. DuBard expressed appreciation for the Board members' attendance and was complimentary of the evening social.

Mr. DuBard read the "thank you" note from Dr. R. Cathcart Smith who was presented a resolution of appreciation during the last Board meeting. He said, "...the encomiums expressed in the resolution are more than generous and appreciated because I was 'there in the beginning.' There were some in those days who thought we were foolish and impractical dreamers. Today we can smile and say that the dream has come true."

The members of the Board of Trustees were reminded to return the ethics committee form by the April deadline.

Mr. DuBard commended Dr. Ingle for his excellent speech to the senate committee on restructuring higher education.

VII. Unfinished Business

Nothing to report.

VIII. New Business

Nothing to report.

A motion was made by Ms. Marks to go into Executive Session. Mr. Lyles seconded and carried.

IX. Executive Session

Mr. DuBard reported there was no action taken on behalf of the Board.

Dr. Kane moved to adjourn the meeting and Ms. Harvin seconded. The meeting was adjourned.

Respectfully submitted by



**Chyrel Stalvey for
H. Franklin Burroughs
Secretary**