

Minutes
Coastal Carolina University
Board of Trustees

E. Craig Wall Jr. Board Room
October 12, 2018

Presiding: Chairman William S. Biggs

Board Members Present:

Mr. John H. Bartell Jr.
Ms. Natasha M. Hanna
Mr. D. Wyatt Henderson
Mr. Carlos C. Johnson
Mr. Charles E. Lewis
Mr. William L. Lyles Jr.
Dr. Samuel J. Swad
Mr. Daniel W. R. Moore Sr.
Mr. George E. Mullen
Mr. Patrick S. Sparks
Mr. Eugene C. Spivey
Mr. H. Delan Stevens
Dr. Samuel J. Swad
Mr. William E. Turner III

Board Members Not Present:

Dr. Oran P. Smith

Others Present:

Ms. Sandra Baldrige-Adrian
Ms. Katherine M. Brooks
Ms. Susan M. Butcher
Dr. J. Ralph Byington
Ms. Nedy Campbell
Mr. Joshua M. Chesson
Ms. Julianne H. Cooke
Ms. Amanda E. Craddock

Dr. Melvin D. Davis
Dr. David A. DeCenzo
Dr. Darla J. Domke-Damonte
Dr. Daniel J. Ennis
Mr. Samuel H. Frink
Mr. David A. Frost
Ms. Kasey D. Harrington
Mr. Stephen K. Harrison
Mr. Matthew L. Hogue
Dr. Sara N. Hottinger
Ms. Jennifer H. Hughes
Ms. Martha S. Hunn
Dr. Edward Jadallah
Ms. Robyn A. Jones
Dr. Gregory L. Krippel
Mr. Timothy E. Meacham
Mr. Travis E. Overton
Ms. Jennifer Packard
Mr. William M. Plate Jr.
Dr. Barbara A. Ritter
Dr. Michael H. Roberts
Ms. Olga Shabeka
Dr. Reneé Smith
Ms. V. Chyrel Stalvey
Mr. Gregory T. Thompson
Mr. Stovall Witte
Mr. David Yancey

(In accordance with the requirements of the South Carolina Freedom of Information Act, the news media were notified of the time, location, and agenda for the meeting. Katie Powell of the Horry Independent was in attendance.)

Chairman Bill Biggs brought the Board of Trustees meeting to order at 11:35 a.m. Samuel Frink offered an invocation.

**Board of Trustees Meeting
October 12, 2018**

I. Order of Business

Roll call was taken by Nedy Campbell.

II. Approval of Minutes

Wyatt Henderson made a motion to approve the August 2, 2018 Board of Trustees minutes. Gene Spivey seconded, and the motion passed.

III. Standing Committee Motions

In accordance with rules of order, if the standing committee chairman brings forth a motion, only one additional approval is required prior to voting by the entire Board of Trustees.

Academic Affairs & Assessment Committee

Board of Trustees Vice Chairman Chuck Lewis moved to withdraw the purchase of new furniture and technological needs for the Wall Boardroom until December 15, 2018 (Motion 18-51). Everyone was in agreement to table the motion.

Advancement, Marketing & Alumni Affairs Committee

No action items.

Athletic Committee

No action items.

Audit Committee

No action items.

Executive Committee

Biggs requested approval to adopt the Federal Sentencing Guidelines (FSG) established by the United States Sentencing Commission as the operational foundation for the Compliance and Ethics program at Coastal Carolina University (Motion 18-56). Delan Stevens seconded, and the motion carried

Finance, Planning and Facilities Committee

Committee Chairman Stevens moved to approve Motions 18-52 thru 57. All were approved.

- 1. Approve renewal of one-year lease, from the Coastal Educational Foundation, for the real property consisting of the property located on Tilghman Pointe and Waites Island**

**Board of Trustees Meeting
October 12, 2018**

in Little River Township, Horry County, South Carolina, at an annual lease of \$1.00 per year (Motion 18- 52). Turner seconded.

- 2. Approve renewal of one-year lease, renewable for five more consecutive years from the Coastal Educational Foundation, for the corner property at Founders Drive and Highway 544 at a cost of \$70,000 per year (Motion 18-53). Patrick Sparks seconded.**
- 3. Approve one-year lease agreement with Forum Development for 13,7000 square feet of warehouse space, effective December 15, 2018 through December 14, 2019, at 470 Allied Drive, with the option to extend the term of this lease up to two (2) consecutive periods of one (1) year each. The cost of this lease annually is \$92,475 or \$6.75 per square foot (Motion-54). Turner seconded.**
- 4. Approve renewal of sublease to Horry County at 901-909 Front Street, Georgetown, South Carolina, from November 1, 2018 through October 31, 2019, for a monthly lease amount of one thousand two hundred dollars (\$1,200) payable to CCU (Motion 18- 55). Spivey seconded.**
- 5. Approve hiring a consultant to assist the University in drafting the solicitation for the next food service contract with costs not to exceed \$35,000 contingent on consultant's providing acceptable assurance to the administration that the University will realize a minimum return of two times the amount of consultant's total fee in the first year (Motion 18-57). Turner seconded.**

All trustees were in agreement to direct the Administration to draft a funding policy that will allow the Administration the discretion to advance funding for pledges from renovation and reserve funds with certain restrictions by the December meeting of the Board of Trustees.

Government Affairs Committee

No action items.

Student Affairs & Retention Committee

No action items.

V. Chairman's Report

Biggs applauded the efforts of the Administration, faculty and staff in their handling of the challenges brought about by Hurricane Florence. Clemson University was recognized for their graciously hosting 50 faculty and students during the hurricane.

During the meeting, information regarding the budget and Fall Enrollment was distributed to the trustees.

**Board of Trustees Meeting
October 12, 2018**

The Board acknowledged the work of David Frost and his staff for the successful completion of the financial audit. Staff members included Carolyn Bender, Mirinda Chestnut, Julianne Cooke, Tracy Jones, Jackie Park, Daniel Rabon, Lori Richardson, Lila Taylor, Greg Thompson, Kristen Toben, and Wendy Watts.

Provost Ralph Byington reported that the configuration of the library and the Academic Enrichment Building continues to be studied to meet the suggestions of the Board of Trustees. The JBRC has approved stage one.

VI. Executive Session (State Reason – Contractual/Personnel/Legal)

Not needed.

VII. New Business

Nothing new.

VIII. Adjournment

As there was no more business, Spivey moved to adjourn the meeting and Stevens seconded.

Respectfully submitted,

V. Chyrel Stalvey

V. Chyrel Stalvey
Recorder