

Standing Faculty Committees' Rosters
AY 2021-2022

Academic Affairs Committee Tuesdays, 10 a.m. to noon			
Representatives	Terms (years)	Campus Extension	E-mail
College of Business			
Vacant	3		@coastal.edu
Wang, Hongxia	2	4146	hwang3@coastal.edu
College of Education and Social Sciences			
Jenkot, Robert	3	2274	rjenkot@coastal.edu
Sidorksy, Kaitlin	2	4027	ksidorsky@coastal.edu
College of Humanities and Fine Arts			
Miller, Stephanie	2	2630	smiller@coastal.edu
Holody, Kyle	1	2946	kholody@coastal.edu
Gupta College of Science			
Hannides, Angelos*	1	2538	ahannides@coastal.edu
Pierce, Michael	3	6483	mpierce@coastal.edu
HTC Honors College			
Turner, Keagan	2	4048	kturner@coastal.edu
Vacant	3		@coastal.edu
Kimbel Library			
Foster, Kimberly	1	2260	kfoster@coastal.edu
Ex Officio			
Provost's designee – Teresa Burns		2225	tburns@coastal.edu
Admission's Office designee – Amanda Craddock		2979	acraddoc@coastal.edu
University Registrar – Stacy Wyeth		2428	swyeth@coastal.edu
Students (non-voting) (2)			

*committee chair

Membership: Nine to eleven faculty (two elected from each college, one of whom must be a tenured faculty member, and one elected from the Library); two students (non-voting); and Ex Officio: Provost's designee, Admission's Office designee, and the University Registrar. The chair will be elected from among the tenured voting elected representatives who have served for at least two years.

Purpose: This committee considers and recommends to the Faculty Senate actions on requests for additions, deletions, or changes in undergraduate courses or programs. The committee also considers and notifies the senate of minor changes in courses, such as course titles, descriptions, or credit hours. These minor changes do not require senate approval, but are submitted to the senate for notification. When considering additions, deletions, or changes to courses, special attention will be given to avoiding duplication or obsolescence. The committee will also evaluate educational policies, admission standards, and new programs of instruction. Service on this committee may entail significant time commitments such as summer meetings or meetings scheduled with short notice.

Committee's website: <http://www.coastal.edu/academics/academicaffairscommittee>

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Budget and Finance Committee Tuesdays, 9 a.m. to 11 a.m.			
Representatives	Terms (years)	Campus Extension	E-mail
College of Business			
Killins, Robert*	2	2519	rkillins@coastal.edu
College of Education and Social Sciences			
Norris, Mikel	2	4033	mnorris1@coastal.edu
College of Humanities and Fine Arts			
Childs, Rebecca	1	6428	rchilds@coastal.edu
Gupta College of Science			
Jagannathan, Keshav	3	6466	kjaganna@coastal.edu
HTC Honors College			
Vacant			
Kimbel Library			
Felts, John	3	5040	jfelts@coastal.edu
Faculty Senate Representative			
	1		@coastal.edu
Faculty Welfare Representative			
Latta, Michael	1		mlatta@coastal.edu
Ex Officio			
Provost or Provost designee – Darla Domke-Damonte		2129	ddamonte@coastal.edu
Senior VP for Finance and Administration – David Frost		2227	dfrost@coastal.edu
Chief of Staff – Travis Overton		2147	toverton@coastal.edu
Students (2)			

*committee chair

Membership: Membership: Eight faculty (one faculty member elected from each College, one elected from the Library, one appointed by the Chair of the Faculty Senate, and one representative from the Faculty Welfare Committee who is elected for a one-year term); two students; and Ex Officio: Provost or Provost's designee, Senior Vice President for Finance and Administration, and Chief of Staff. The chair will be elected from among the faculty members elected by the Colleges and the Library.

Purpose: This committee serves as a mechanism for faculty input and advice on budgeting processes and priorities, a conduit for information sharing and collaboration between administration and faculty on budget and finance issues, and a body for proposing and reviewing policies regarding finance and budget issues pertaining to the faculty.

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Buildings and Grounds Committee Fridays, 9 a.m. to 11 a.m.			
Representatives	Terms (years)	Campus Extension	E-mail
College of Business			
Burney, Robert	2	2713	robert@coastal.edu
College of Education and Social Sciences			
Uphold, Nicole	1	2610	nuphold@coastal.edu
College of Humanities and Fine Arts			
Woodle, Michael	3	6966	mwoodle@coastal.edu
Gupta College of Science			
Wright, Eric	3	2945	EWright@coastal.edu
HTC Honors College			
Vacant			
Kimbel Library			
Vacant			
Ex Officio			
VP for Finance and Administration or designee – David Frost		2227	dfrost@coastal.edu
VP of Auxiliary Enterprises or designee – Stephen Harrison		6405	harrison@coastal.edu
VP of Diversity and Inclusion or designee – Emily Gaspar		2503	egaspar@coastal.edu
Director for University Projects and Planning or designee -			
Public Safety representative –			
Students (2)			

*committee chair

Membership: Five to six faculty (one elected from each college and one elected from the Library); two students; and Ex Officio: Vice President for Finance and Administration or designee, Vice President of Auxiliary Enterprises or designee, Vice President for Diversity and Inclusion or designee, Director of University Projects and Planning or designee, and a representative from law enforcement.

Purpose: The committee serves as a touchstone of communication between faculty and University Projects, Planning, and Facilities Management. In recognition that the University is a dynamic institution with ongoing facilities projects, this committee will contribute ideas to the long-term strategic planning of the university's buildings and grounds, including pedagogical needs and practices. Campus buildings and grounds, traffic, parking and safety issues, classroom maintenance and housekeeping, campus beautification, and other special requests involving the physical plant of the University, are within the purview of this committee. Recommendations will

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reflect a sustainable, functional, aesthetically pleasing, safe, and cohesive campus environment. The duties of this committee include relaying information to faculty regarding existing projects in faculty members' respective colleges. Recommendations passed by the Faculty Senate will be forwarded to the Executive Vice President, the Senior Vice President for Finance and Administration, and the Provost.

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Calendar Committee Thursdays, 9:30 a.m. to 11:30 a.m.			
Representatives	Terms (years)	Campus Extension	E-mail
College of Business			
Kang, Bomi	1	6458	bkang@coastal.edu
College of Education and Social Sciences			
Curry, Kristal*	2	2146	curry@coastal.edu
College of Humanities and Fine Arts			
Hamelman, Steven	2	2623	steveh@coastal.edu
Gupta College of Science			
Dooley, Wanda	1	2845	wdooley@coastal.edu
HTC Honors College			
Vacant	1		
Kimbel Library			
Vacant	2		
Ex Officio (non-voting)			
University Registrar Representative–Sullivan, Samantha		2912	ssullivan@coastal.edu
Ex Officio (non-voting)			
Bursar – Park, Jackie		6630	jpark2@coastal.edu
Students (non-voting) (2)			

*committee chair

Membership: Five to six faculty (one elected from each College and one elected from the Library); two students; Ex Officio non-voting: Registrar, or designee; and Ex Officio non-voting: Bursar, or designee.

Purpose: The duties of this committee are to establish the dates on which the classes of each term will begin and end. Holidays and days off will be determined with due consideration of the number of classroom hours each class will meet. This committee will also establish the dates and times of final examinations.

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Core Curriculum Committee Fridays, 1:00 p.m.-3:00 p.m.			
Representatives	Terms (years)	Campus Extension	E-mail
College of Business			
Calhoun, Jennifer	1	6910	jcalhoun@coastal.edu
Doll, Jessica	2	2654	jdoll@coastal.edu
College of Education and Social Sciences			
Middleton, Catharina	1	6992	cmiddleto@coastal.edu
Hagan, Heather	3	5047	hhagan@coastal.edu
College of Humanities and Fine Arts			
Woodling, Casey	2	6922	cwoodling@coastal.edu
Pillai, Tripthi	2	3410	tpillai@coastal.edu
Gupta College of Science			
Johnson, Kelly	3	2285	kjohns10@coastal.edu
Budner, Drew*	2	2395	dbudner@coastal.edu
HTC Honors College			
Rich, Sara	1	2953	srich2@coastal.edu
Kimbel Library			
Daniels, Tristan	1	2337	tjdaniel@coastal.edu
Ex Officio			
Provost's designee – Teresa Burns		2225	tburns@coastal.edu
Sr. Director of University Advising – Weeks, Frankie		2498	fmweeks@coastal.edu
Ex Officio (non-voting)			
Dean of HTC Honors College – Sara Hottinger		2473	shottige@coastal.edu
Director of the Core Curriculum – Brett Simpson		2233	bsimpson@coastal.edu

*committee chair

Membership: One or two elected representatives from the HTC Honors College; two elected representatives from each remaining college, one of whom must be tenured; one elected representative from the Library; Ex Officio: Provost's Office representative and Director of University Advising; and Ex Officio (non-voting): Dean of HTC Honors College and Director of the Core Curriculum.

Purpose: This committee oversees and makes recommendations regarding all aspects of the core curriculum, including implementation, modification, and assessment. The committee's recommendations regarding modifications to core curriculum requirements are forwarded to the Academic Affairs Committee for approval prior to requesting senate action. The committee reviews and makes recommendations on all student petitions regarding the core curriculum. The Director of the Core Curriculum is responsible, in conjunction with the Office of Institutional Research and the Core Curriculum Committee, for ensuring effective ongoing development, implementation, and assessment of the core curriculum. The Director of the Core Curriculum reports these data and core curriculum recommendations to the university-wide assessment committee.

Service on this committee may entail significant time commitments such as summer meetings or meetings scheduled with short notice.

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Distance Learning Committee Tuesdays, 3 p.m. to 5 p.m.			
Representatives	Terms (years)	Campus Extension	E-mail
College of Business			
Latta, Michael	3	6476	mlatta@coastal.edu
College of Education and Social Sciences			
Setari, Anthony*	2	2112	asetari@coastal.edu
College of Humanities and Fine Arts			
Karatza, Sofia	1	2496	skaratza@coastal.edu
Gupta College of Science			
Murphy, Matthew	3	2870	mmurphy2@coastal.edu
HTC Honors College			
Fielding, Russell	2	2396	rfielding@coastal.edu
Kimbel Library			
Baker, Ariana	1	5001	abaker@coastal.edu
Ex Officio			
Director (COOL) – Sherri Restauri		2254	srestauri@coastal.edu
Ex Officio (non-voting)			
CeTEAL representative –			
ITS representative – Jenifer Riddei		3423	jriddei@coastal.edu
Media Services representative -			

*committee chair

Membership: Six faculty members (one faculty member elected from each college and one elected from the Library); the Director of the Coastal Office of Online Learning (Ex Officio); a representative of the Center for Teaching Excellence to Advanced Learning (appointed by the Vice President for Online Education and Teaching Excellence, non-voting); a representative of Information Technology Services (non-voting); and a representative of Media Services (non-voting). The chair of the committee will be elected from among the six faculty members elected by the colleges and the Library.

Purpose: This committee reviews and makes recommendations to ensure quality and consistency in all online learning environments, curricula, and related initiatives. The committee recommends appropriate resources, including technology, services, and professional development to support distance learning. The committee will periodically review the distance learning policies and procedures and make appropriate changes to these policies. The committee will also serve as an advisory body for the Coastal Office of Online Learning.

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Faculty Development Committee Fridays, 11 a.m. to 12:30 p.m.			
Representatives	Terms (years)	Campus Extension	E-mail
College of Business			
Awe, Olajumoke	3	2987	oawe@coastal.edu
Jeong, Bong	1	2644	bjeong@coastal.edu
College of Education and Social Sciences			
Daoud, Suheir	2	6513	Sdaoud@coastal.edu
Hopper, Eugenia	1	4044	ehopper@coastal.edu
College of Humanities and Fine Arts			
Clary, Katie	1	2564	mclary@coastal.edu
Wallace, Leslie	3	5084	lwallace@coastal.edu
Gupta College of Science			
Lee, Brian*	2	4070	blee2@coastal.edu
Gulis, Vladislav	2	4047	vgulis@coastal.edu
HTC Honors College			
Mokos, Jennifer	1	2919	jmocos@coastal.edu
Depalma, Victoria	2	2774	vdepalma@coastal.edu
Kimbel Library			
Bacon, Scott	3	6631	sbacon@coastal.edu
Associated Faculty			
Gaskin, Tracy	2	2790	tgaskin@coastal.edu

*committee chair

Membership: Nine to twelve faculty (two elected from each college and one elected from the Library, and one elected from the associated faculty).

Purpose: The duties of this committee are to review Professional Enhancement Grants and Scholarly Reassignment applications. Recommendations concerning scholarly reassignment leave applications and the awarding of faculty development grants are forwarded to the Provost. Additionally, this committee assists in all aspects of faculty development, scholarly research, publication, and travel to professional meetings.

The committee will elect a chair, vice chair, and secretary. The vice chair will be responsible for processing the Professional Enhancement Grant applications, organizing a post-assignment research symposium, and acting as chair of the committee in the event of the chair's absence. The secretary is responsible for compiling all committee meeting minutes.

Service on this committee may entail significant time commitments such as summer meetings or meetings scheduled with short notice.

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Faculty Grievance Committee Wednesdays, 2 p.m. to 4 p.m.			
Representatives	Terms (years)	Campus Extension	E-mail
College of Business			
McKinney, Arlise*	3	2390	amckinney@coastal.edu
College of Education and Social Sciences			
Davis, James	2	4494	jdavis9@coastal.edu
College of Humanities and Fine Arts			
Hill, Cassandra	3	6627	chill2@coastal.edu
Gupta College of Science			
Guentzel, Jane	2	2374	jguentze@coastal.edu
HTC Honors College			
Seethaler, Ina	3	6919	iseethale@coastal.edu
Kimbel Library			
Bacon, Scott	1	6631	sbacon@coastal.edu
Faculty Welfare Committee (tenured)			
McGlone, Colleen	1	2989	cmcglone@coastal.edu

*committee chair

Membership: Six to seven tenured faculty (one elected from tenured faculty of each college and the Library, and one tenured representative from the Faculty Welfare Committee who is elected for a one-year term).

Purpose: the duties of this committee are to conduct reviews of grievances brought to the President following the third step of the Faculty Grievance Procedure (see 5.3 Faculty Grievance Procedure). A faculty member serving on this committee cannot be directly or indirectly involved in the case to be heard. In case of such a conflict of interest, the chair of the Faculty Senate appoints a temporary replacement to maintain the college's representation. Also, in cases of a member's inability to serve, such as approved absence from the University, the chair of the Faculty Senate appoints a temporary replacement to maintain the college's representation. This committee conducts its proceedings in accordance with the guidelines defined in STEP 3 of the Faculty Grievance Procedure.

Service on this committee may entail significant time commitments such as summer meetings or meetings scheduled with short notice.

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Faculty Manual Review Committee Mondays, 9 a.m. to 10 a.m.			
Representatives	Terms (years)	Campus Extension	E-mail
College of Business			
Secretst, Thomas*	2	2685	tom@coastal.edu
College of Education and Social Sciences			
Vacant	3		
College of Humanities and Fine Arts			
Kellogg, David	2	2554	dkellogg@coastal.edu
Gupta College of Science			
Darden, Gibson	1	2944	gfdarden@coastal.edu
HTC Honors College			
Holody, Kyle	3	2946	kholody@coastal.edu
Kimbel Library			
Foster, Kimberly	3	2260	kfoster@coastal.edu
Associated Faculty			
Conner, Deborah	3	6675	dconner@coastal.edu
Ex Officio (non-voting)			
Provost's designee – Rob Young		2277	ryoung@coastal.edu
Faculty Senate Parliamentarian – Drew Kurlowski		4110	kurlowski@coastal.edu
Faculty Ombuds – Renee Smith		2083	rsmith@coastal.edu

*committee chair

Membership: Ten faculty (six tenured faculty: one elected from each college and one elected from the Library, and one representative elected from the associated faculty). Ex Officio (non-voting): Provost or Provost's designee; the Faculty Senate Parliamentarian; and the Faculty Ombuds.

Purpose: The charge of the Faculty Manual Review Committee shall be to (a) review the Faculty Manual at least annually, (b) solicit and review suggestions for items of consideration, (c) recommend additions, deletions, revisions, modifications, and/or amendments to the manual to be brought before the Faculty Senate, (d) communicate all changes to the manual to the general faculty at its meetings, and (e) be an information resource concerning the manual.

Items for consideration can be e-mailed to the committee at: facultymanual@coastal.edu.

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Faculty Welfare Committee Wednesdays, 1 p.m. to 3 p.m.			
Representatives	Terms (years)	Campus Extension	E-mail
College of Business			
Marcis, John	2	2659	jmarcis@coastal.edu
Scheuer, Cara Lynn	1	6535	cscheuer@coastal.edu
College of Education and Social Sciences			
Miller, Rhonda	3	2523	rmiller1@coastal.edu
Uphold, Nicole	2	2610	nuphold@coastal.edu
College of Humanities and Fine Arts			
Ableeva, Rimma	3	2460	rableeva@coastal.edu
Arendt, Jim*	1	6409	jarendt@coastal.edu
Gupta College of Science			
Lin, Fang-Ju	2	6484	flin@coastal.edu
McGlone, Colleen	1	2989	cmcglone@coastal.edu
HTC Honors College			
Busch, Andrew	2	6920	abusch@coastal.edu
Vacant	3		
Kimbel Library			
Baker, Ariana	3	5001	abaker@coastal.edu
Associated Faculty			
Dembiczak, Angela	2	6404	ajdembic@coastal.edu

*committee chair

Membership: Nine to twelve faculty (two elected from each college and one elected from the Library, and one elected from the associated faculty).

Purpose: The duties of this committee are to consider policy matters pertaining to salaries and other aspects of the personal welfare of the faculty and associated faculty; to act as an initial agent of the faculty in matters of forfeiture of tenure; and to review, propose and/or consider policy concerning matters of faculty and associated faculty conduct.

The committee will elect a chair, vice Chair, and secretary. The vice chair will act as chair of the committee in the event of the chair's absence. The secretary is responsible for compiling all committee meeting minutes.

Service on this committee may entail significant time commitments such as summer meetings or meetings scheduled with short notice.

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Global Engagement Committee Mondays, 10 a.m. to 12 p.m.			
Representatives	Terms (years)	Campus Extension	E-mail
College of Business			
Kang, Bomi	1	6458	bkang@coastal.edu
College of Education and Social Sciences			
Hollis, Tiffany	3	2542	thollis@coastal.edu
College of Humanities and Fine Arts			
Pillai, Tripthi	2	3410	tpillai@coastal.edu
Gupta College of Science			
Burge, Erin	2	6491	eburge@coastal.edu
HTC Honors College			
Vacant			
Kimbel Library			
Daniels, Tristan	3	2337	tjdaniel@coastal.edu
College International Program Coordinators/Liaisons (Appointed by the dean)			
COB: Monica Fine		2229	mfine@coastal.edu
COESS: Jamia Richmond		6578	jrichmon@coastal.edu
COHFA: Ron Green		2782	rgreen@coastal.edu
COS:			@coastal.edu
HTC HC: Louis Keiner		2226	lkeiner@coastal.edu
CGSCE: Lee Brown		5090	jbrown30@coastal.edu
Students (appointed by SGA) (2)			
Administrative Staff (Presidential Appointees) Ex officio non-voting			
	1		
	1		
	1		

*committee chair

Membership: Six faculty (one elected from each college and one elected from the Library); two students appointed by the Student Government Association; Ex Officio: Associate Provost for Global Initiatives and one international programs coordinator/liaison from each college, as appointed by the respective college Dean; and Ex Officio (non-voting): three administrative staff appointed by the President. The chair of the committee will be elected from among the six faculty members elected by the colleges and the Library.

Purpose: The purpose of the Global Engagement Committee is to: promote global awareness; facilitate intercultural dialogue, activity, and engagement on campus, in the community, and abroad; and advance and support programs that enhance global perspectives within our campus community. Primary duties include:

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1. Advancing and reviewing programs, practices, and policies supporting global perspectives within our campus community; and,
2. Providing input regarding short-term study abroad programs, including recommendations on program proposals, application cycle procedures, and Faculty Peer Mentoring Program applications.

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Graduate Council Committee Wednesdays, 11:30 a.m. to 1 p.m.			
Representatives	Terms (years)	Campus Extension	E-mail
College of Business			
Batabyal, Sourav	2	-	sbatabyal@coastal.edu
Mischel, Leann	3	2023	lmischel@coastal.edu
College of Education and Social Sciences			
Hitt, Austin	1	2605	amhitt@coastal.edu
Setari, Anthony	3	2112	asetari@coastal.edu
College of Humanities and Fine Arts			
Howes, Emma	2	6997	ehowes@coastal.edu
Baltes, Elizabeth	3	5036	ebaltes@coastal.edu
Gupta College of Science			
Hackett, Erin	3	4087	ehackett@coastal.edu
Hanebuth, Til	1	2753	thanebuth@coastal.edu
HTC Honors College			
Mokos, Jennifer	2	2919	jmokos@coastal.edu
Vacant			
Kimbel Library (non-voting)			
Resnis, Eric	3	6950	eresnis@coastal.edu
Ex Officio			
Dean of the College of Graduate Studies and Continuing Studies– J. Lee Brown*			jbrown30@coastal.edu
University Registrar – Stacy Wyeth		2428	swyeth@coastal.edu
Ex Officio (non-voting)			
Faculty Senate representative -		1	@coastal.edu
Graduate Coordinators/Directors			

*committee chair

Membership: Eight to ten faculty (two elected from each college), the Director of Graduate Studies (Ex Officio), and the University Registrar (Ex Officio). The Director of Graduate Studies serves as chair of the committee and votes only in case of a tie. Non-voting membership: graduate coordinators/directors, the Faculty Senate representative, a Library representative, and two (2) students that have graduate classification status.

Purpose: Graduate Council considers any academic matters related to graduate education at the University. Specific areas of consideration for the council include new degree program proposals and new graduate courses; changes in degree programs or courses; and new and existing policies, procedures, and assessment related to graduate study. Actions taken by the council related to these matters are forwarded to the Faculty Senate for consideration.

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Intercollegiate Athletics Committee Wednesdays, 11 a.m. to 1 p.m.			
Representatives	Terms (years)	Campus Extension	E-mail
College of Business			
Mischel, Leann	1	2023	lmischel@coastal.edu
College of Education and Social Sciences			
Fegely, Alex	1	5011	agfegely@coastal.edu
College of Humanities and Fine Arts			
Childs, Rebecca	2	6428	rchilds@coastal.edu
Gupta College of Science			
McGlone, Colleen*	1	2989	cmcglone@coastal.edu
HTC Honors College			
Busch, Andrew	3	6920	abusch@coastal.edu
Kimbel Library			
Vacant	2		
Faculty Representative to the NCAA			
Mitchell, Mark	NCAA	2392	mmitchel@coastal.edu
Ex Officio			
Athletics Director – Matt Hogue		2813	dhogue@coastal.edu
Financial Aid Office representative –			
Admissions Office representative –			
Senior Woman Administrator – Cari Rosiek			cari@coastal.edu
Associate Athletic Director for Academics –			
Executive Staff representative –			
Current Student-Athletes (2)			

*committee chair

Membership: Six to seven faculty (one elected from each college and one elected from the Library); the faculty representative to the NCAA; two current student-athletes; and Ex Officio: Athletics Director, Financial Aid Office representative, Admissions Office representative, Senior Woman Administrator, Associate Athletic Director for Academics, and a representative of the University's executive staff other than the Athletics Director.

Purpose: The committee considers all phases of the intercollegiate athletic program at the University and submits reports and recommendations to the faculty and the administration. The duties of the committee include but are not limited to serving on athletics appeals board, reviewing the faculty associates program, serving as liaisons between faculty senate and athletics and reviewing student athletics academic policies and procedures. The Athletics Director and all coaches are excluded from any elected or appointed position on the committee.

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Nominations and Elections Committee			
Representatives	Terms (years)	Campus Extension	E-mail
Faculty (elected at-large)			
Faix, Allison	1	2511	afaix@coastal.edu
Arendt, Yvette	3	2786	yarendt@coastal.edu
Jeon, Yun Sil*	2	6604	yjeon@coastal.edu

*committee chair

Membership: Three faculty elected at-large.

Purpose: This committee (1) contacts the Faculty Senate Chair and all Standing Committee Chairs prior to the first day of classes to request that each confirm membership of all committee members and verify the accuracy of the roster; (2) coordinates with the Vice Chair of the Faculty Senate and the Senate Recorder to maintain current rosters for the Faculty Senate and the standing faculty committees; (3) in August and March notifies the Associate Deans of each College/University Librarian of all outgoing members of the Faculty Senate and standing faculty committees; (4) collects and honors special criteria for Faculty Senate or standing committee service that has been democratically determined by each College; (5) coordinates and supervises elections to standing faculty committees and the Faculty Senate such that they will be completed prior to the October and May Faculty Senate meetings each year; (6) coordinates with Institutional Research to determine eligible faculty and associated faculty for all College and atlarge nominations and elections, which shall be conducted via anonymous, online ballots; (7) presents all College and at-large nominations ballots to standing faculty committees and the Faculty Senate to the faculty at least one week prior to elections; (8) verifies that all nominees are eligible and willing to serve prior to initiating elections; (9) notifies all newly elected representatives and Faculty Senate Chair, Vice Chair, and Senate Recorder of service commitments and term limits; (10) coordinates, supervises, and presents any special elections for vacancies on Faculty Senate and Standing faculty committees; and (11) convenes the first meeting of any newly created committee, oversees their democratic and anonymous election of a chair, and facilitates the establishment of staggered terms for members.

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Non-Tenure Track Faculty Committee Meeting Times TBA			
Representatives	Terms (years)	Campus Extension	E-mail
College of Business			
Shinaberger, Lee	1	3416	lshinabe@coastal.edu
College of Education and Social Sciences			
Conner, Deborah	3	6675	dconner@coastal.edu
College of Humanities and Fine Arts			
McIntyre, Kris	2	2416	krau@coastal.edu
Gupta College of Science			
Gaskin, Tracy	1	2790	tgaskin@coastal.edu
HTC Honors College			
Vacant			
At-Large Faculty (2)			
Hoffman, Thomas	2	2249	thoffman@coastal.edu
Oldfield, Anna	1	6591	aoldfield@coastal.edu
Faculty Senate Appointee			
McWilliams, Amber*	1	2600	amcwillia@coastal.edu
Teaching Staff			
Faculty Welfare Representative			
Lin, Fang-Ju	1	6484	flin@coastal.edu
Ex Officio (non voting)			
Provost Designee - Teresa Burns	1	2225	tburns@coastal.edu
Faculty Ombuds – Renee Smith	1	2083	rsmith@coastal.edu
Human Resources representative –	1		@coastal.edu
CeTEAL Representative -	1		

*committee chair

Membership: One non-tenure track faculty elected from each college; two tenure-track faculty elected at large; one Senate appointee; one staff person with a teaching appointment; one representative from Faculty Welfare. Ex Officio (non-voting): Provost or Provost's designee, Faculty Ombuds, Human Resources representative, CeTEAL representative.

Purpose: The purpose of the Non-Tenure Track Faculty Committee is to consider and discuss policy review that would mutually benefit all non-tenure track faculty. Duties include, but are not limited to the following activities:

1. Review and recommend clear language in the Faculty Manual about performance expectations and promotion paths for lecturers;

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2. Voting rights for lecturers and senior lecturers;
3. Policy on annual reviews for teaching associates;
4. Topics related to resources and lack of resources;
5. Training;
6. Non-Tenure Track Faculty representation on standing committees;
7. Retaining faculty;
8. Shared governance and transparency with hiring;
9. Continuity of communication and
10. Continuously review and recommend policies and procedures related to the Faculty Manual and College Handbooks.

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considered not in good standing if she/he is currently suspended, on disciplinary probation, has non-completed sanctions, or carries a cumulative GPA of less than 2.5.

The Chair of the Student Conduct Board will be a faculty member elected by members of the board. The membership will comprise a pool from which two students and four faculty members will constitute the "sitting" Student Conduct Board for a particular case.

Elected faculty members will serve three-year terms (4.6.3 Terms of Service). Appointed members will serve a one-year term. SGA student members will be appointed for a one-year term. When a Student Conduct Board member resigns, vacancies will be filled as follows: The Executive Committee of the Faculty Senate will appoint or elect faculty for elected faculty vacancies; the University President will make a new appointment for appointed vacancies; and the SGA President will make a new appointment for student representative vacancies.

Purpose: The duties of this committee are to conduct hearings for students alleged to have committed nonacademic infractions of the Code of Student Conduct according to the procedures listed in the code.

Service on this committee may entail significant time commitments such as summer meetings or meetings scheduled with short notice.

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Student Life Committee Mondays, 1 p.m. to 3 p.m.			
Representatives	Terms (years)	Campus Extension	E-mail
Faculty (appointed by Faculty Senate Chair)			
Hollis, Tiffany*	1	2542	thollis@coastal.edu
	1		
Faculty (elected at-large)			
Barthet, Michelle	1	6905	mbarthet@coastal.edu
Dalelio, Corrine	3	2963	cdalelio@coastal.edu
Sota, Benjamin	2	2145	bsota@coastal.edu
Edwards-Russell, Robin	1	2505	russell@coastal.edu
Ex Officio			
Paquette, Peter		4161	ppaquette@coastal.edu
Marshman, Susannah		2301	smarshman@coastal.edu
Students (6)			
Student Government Association President – Martin, Brianna			
Resident Hall Association Officer – Moultrie, Jorredan			
Student Government Association Officer – Wohlford, Kelsey			
Student Government Association Officer – White, Joshua			
Student Government Association Officer – Ryder, Gabrielle			
Student (appointed by SGA President) – Pierre, Tyrik			
Student (appointed by SGA President) – Wiley, Nahdea			

*committee chair

Membership: Six faculty (four elected and two appointed by the chair of the Faculty Senate); six students (two SGA officers, the President and an officer from the Residence Hall Association (RHA), and two students appointed by the SGA President); and Ex Officio: Vice President for Campus Life and Student Engagement.

Purpose: This committee considers policies and issues affecting student life and makes recommendations to the appropriate individuals and/or action groups. In addition, the committee makes a continuing study of the operations and effectiveness of the Code of Student Conduct in consultation with the Dean of Students Office and Office of Academic Integrity.

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University Promotion and Tenure Committee Tuesdays, 12:15 p.m. to 1:30 p.m.			
Representatives	Terms (years)	Campus Extension	E-mail
College of Business			
Keels, Kay	3	2688	jkeels@coastal.edu
Marcis, John*	2	2659	jmarcis@coastal.edu
(Alternate) Vacant			
(Alternate) Vacant			@coastal.edu
College of Education and Social Sciences			
Richards-Greaves, Gillian	3	6459	grichards@coastal.edu
McCauley, Jamie	1	6965	jmccauley@coastal.edu
(Alternate) Vacant			@coastal.edu
(Alternate) Winslow, Joe		2605	jwinslow@coastal.edu
College of Humanities and Fine Arts			
Orisich, Shari	3	6669	sorisich@coastal.edu
Sanjines, Jose	2	2467	sanjines@coastal.edu
(Alternate) Vacant			
(Alternate) Ye, Min		2208	mye@coastal.edu
Gupta College of Science			
Van Hoewyk, Doug	1	2431	dougvh@coastal.edu
Darden, Gibson	3	2944	gfdarden@coastal.edu
(Alternate) Brallier, Sara		2470	brallier@coastal.edu
(Alternate) Simpson, Brett		2233	bsimpson@coastal.edu
Kimbel Library			
Allison Faix	3	2511	afaix@coastal.edu
(Alternate) Vacant			@coastal.edu
(Alternate) Hughes, Jennifer		2415	jhughes@coastal.edu
HTC Honors College			
Turner, Keaghan	2	4048	kturner@coastal.edu
Vacant			

*committee chair

Membership: Nine to eleven faculty (two elected from each college and one elected from the Library). Members whose terms have expired will serve as alternates for two additional years to replace committee members who are recused or found ineligible to participate in termination hearings (section 6.8. Forfeiture of Tenure and Termination for Cause). Additional alternates selected to serve as replacements should have previously served on the University Promotion and Tenure Committee or on a college/library promotion and tenure committee.

Membership Conditions: Membership is limited to tenured associate professors/librarians or professors/librarians who are not being considered for promotion during the years of service on this committee. No member may serve more than three years consecutively, excluding their tenure

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as a standing alternate. Department chairs/supervisors and members of college/library promotion and tenure committees are not eligible to serve.

Purpose: The duties of this committee are to consider applications for promotion and/or tenure from eligible faculty who received a recommendation to be denied tenure or promotion from a college/library promotion and tenure committee and/or the dean (see 6.5. Promotion and Tenure Procedures), or have been referred to the committee by the Provost. The committee also reviews all applications recommended for an exceptional rating in post tenure review by the dean and/or college/library promotion and tenure committee (see 6.7. Post-tenure Review). The committee forwards its recommendation concerning these cases to administration. The primary responsibility for decisions related to tenure and promotion and for exceptional ratings in post-tenure review belongs, first, with the department (chair and peer review), and second, with the college/library (dean and college/library promotion and tenure committee). The University Promotion and Tenure Committee members will independently consider each file in cases where there is either disagreement at the department and/or college/library level, or apparent or perceived irregularities in due process or procedure.

The committee also reviews criteria, policies, and procedures for promotion and tenure, and submits proposed changes to the Faculty Senate for approval prior to a vote by the full voting membership of the faculty before implementation. The proceedings of this committee are confidential with respect to all written materials reviewed and all discussions of individual cases. Failure to maintain confidentiality will be sufficient grounds for dismissal from the committee, which has the authority, through a majority vote, to remove members for such reasons. Further, such conduct may be grounds for disciplinary action (see 5.1.4.2. Code of Faculty Conduct and Academic Responsibility). Such vacancies will be filled by an alternate or by election via the appropriate college/library.

Members of the University Promotion and Tenure Committee may not write letters of recommendation on behalf of candidates for promotion and/or tenure during their year of service on the committee.

Service on this committee may entail significant time commitments such as summer meetings or meetings scheduled with short notice.