

## Graduate Council Committee

Wednesday, March 04, 2020 Meeting Minutes  
EHFA, Room 164 @ 12:00 pm

### Members Present:

Wall College of Business – Michael Latta, Olajumoke Awe  
Spadoni College of Education –Richard Costner, Austin Hitt  
Edwards College of Humanities and Fine Arts –Joe Oestreich, Phillip Whalen  
College of Science –Scott Parker, Erin Hackett  
Dean of the College of Graduate Studies & Research – Rob Young  
Faculty Senate – Roi Gurka  
Registrar’s Office – Samantha Sullivan (sub for Stacy Wyeth)  
Library Services – Eric Resnis

### Absent:

Stacy Wyeth

### Guests:

Rich Viso  
Amanda Brian  
Greg Krippel

### I. Call to Order and approval of minutes

Approval of the February 05, 2020 minutes as amended was moved by Joe Oestreich and seconded by Richard Costner. The minutes were approved. [Note: immediately after the meeting, it was discovered the Council was sent an incomplete draft of the minutes for approval. The correct minutes will be reviewed at the next meeting for re-approval.]

### II. Chair Report :

- A. The AD-HOC Committee was formed for the Future of Graduate Studies at CCU report. Representatives include Austin Hitt and Jessica Handy – Education; Joe Oestreich and Nils Rauhut – Humanities and Fine Arts; Michael Latta and Heather Read – Business; Scott Parker and Rob Sheehan – Science. The subcommittee has met twice to discuss budget and plans for the report. We will work closely with Institutional Research to collect basic data.
- B. The Chair relayed to the Provost the Council’s request to push back the deadline for the Future of Graduate Studies report. He understands the concerns of the committee but would also like to have early feedback for the new President and also to make various decisions. We will shoot for the early May deadline, but can request an extension if it is needed.
- C. Masters Mondays starts the week after spring break starting with Education 03/16, Humanities 03/23, Science 03/30 and Business/Honors 04/06. The events will be from 11-2 in Lib Jackson Student Union, providing information to CCU students

on the programs in each college.

- D. Open House was last week, 02/25, and was successful. This is the first time that we have done two sessions in a year and most of the attendees were serious inquiries and turned into applications.
- E. The Graduate Student Association is now an official organization as of last week. They are starting to schedule social events, and we are setting up workshops through CTEAL. Partnering with other offices, the workshops will include topics such as stress in graduate school, Title IX issues, the student Ombuds, job searching skills, and interview skills.
- F. Graduate Studies will be offering a central graduate school orientation meeting in the Fall. We will be coordinating with departments starting this month.
- G. The next Graduate Council meeting, 04/01, is the last chance that programs and program directors will have to get in catalog entries into next year's catalog.
- H. The Chair will be traveling to the Council of Southern Graduates Schools Conference in Birmingham, Al. If you have any items that you would like to know more about or any interests please let him know.

### III. Consent Agenda - Form A: Proposal(s) for Revisions to a Graduate Course - Approved

### IV. Old Business:

- A. Graduate Faculty Definition/Revisions from the Graduate Faculty section of the Faculty Manual (6.11)

The Chair asked for a motion to reconsider this document, which passed at the last meeting, based on the following: (1) numerous additional questions circulated among the Council members by email after the last meeting, (2) the Faculty Senate prefers not to entertain change motions on the Senate floor, and (3) we did not have feedback from the Faculty Manual Committee prior to the submission deadline for Senate. A motion to bring back the document for discussion was made by Olajumoke Awe and seconded by Erin Hackett. The motion passed unanimously.

After discussion, changes were made to (1) section 1.ii.a. to clarify that lecturers cannot serve on Graduate Council, (2) section 2.ii.a. to streamline the wording and also ensure that tenure-track faculty were included, (3) re-order for clarity the wording in the paragraph describing the procedure for initial appointments and renewals, and (4) various minor edits.

A motion was made by Joe Oestrich and seconded by Suzanne Horn to approve the final document. The motion passed unanimously. Please see the attachment for the final approved document.

V. New Business:

A. Form B: Proposal(s) for Changes in a Graduate Program

College of Education

Department of Literacy and Special Education

1. ID #84 M.Ed. in Special Education - passed

Samantha Sullivan pointed out that the changes had been applied to the wording of the Program of Study document on the program web site, rather than to the Catalog Description. The Council approved the changes, pending their insertion, as written, into the Catalog Description. [Note: The program director subsequently withdrew Item #84, with plans to submit a revised document at the next meeting.]

B. Catalog Proposal: Accelerated Graduate Degree Program

The Chair circulated a revised version of the proposal (attached), based on clarification questions in the previous week, as well as a change to require at least 150 credits from the combined undergraduate and graduate record in order to obtain both degrees. The latter was prompted by a letter from the SACSCOC president two weeks earlier, stating that some schools may be waiving this requirement without sufficient justification and that they will be further investigating. The Council reviewed the document for clarity and understanding. The intent was to discuss only at this meeting, in preparation for a similar discussion by the Academic Affairs Committee the following week. A vote is planned for the April meeting. Thus, a motion to table was made by Scott Parker and seconded by Erin Hackett. The motion passed unanimously.

With no further business to discuss, a motion to adjourn was made by Michael Latta and seconded by Olajumoke Awe. The motion passed.

The next Graduate Council meeting will be held on Wednesday, April 01 at 12:00 p.m. in EHFA 164